

JOB SUMMARY

Hub Director New Jersey Community Development Corporation NJ4S (Statewide Student Support Services) for Passaic County

New Jersey Community Development Corporation (NJCDC) is a non-profit community development and social service agency which provides a range of services to more than 4,000 children and families each day. We have been preliminarily selected by the NJ Department of Children and Families to operate a new program (NJ4S) designed to provide prevention programming and direct services to help address student mental health issues throughout Passaic County, and we are currently looking for staff to join this exciting new initiative.

The Hub Director is a full-time role responsible for leading the overall operation of the NJ4S Hub by planning, organizing, implementing, and directing all aspects of its activities. The Hub Director will develop and implement operational procedures, provide fiscal oversight, collaborate with stakeholders to develop ideas and implement strategies that address community challenges, and lead the development of the Hub's Advisory Group. The individual will also develop regular forums for communication with local partners and stakeholders, as well as programming that is responsive to community needs.

Education and experience required:

Master's degree in a related field (e.g., counseling, public administration, social work, etc.); at least ten (10) years' experience managing large-scale programs (projects) that support youth, families, or school faculty, five (5) years of which shall be in a supervisory capacity; prior experience implementing evidence-based treatment and prevention programs is strongly preferred; valid New Jersey driver's license, safe driving record, and vehicle availability are required; must pass NJ Child Abuse Record Information (CARI) screening, drug screening and a fingerprint-based background check.

Anticipated Salary:

\$100,000 - \$120,000

How to apply:

If you are passionate about improving the lives of young people, email your resume to nj4s@njcdc.org with a cover letter describing yourself, your work skills and experience. PLEASE put "NJ4S Director" in the subject line.